

****Adobe Connect 8****

Enabling Your Microphone

The instructions below provide you instructions for enabling your microphone.

To enable your microphone:

- a. Log into **Adobe Connect**. The **Adobe Connect** homepage is displayed.
- b. Click **Meetings** on the top menu. A list of your meetings displays.
Note: This is not the same as the Meeting button.
- c. Click the link for your meeting. The **Meeting Information** page displays.
- d. Click the **Enter Meeting Room** button. The meeting begins to load.
- e. Click the down arrow beside the microphone image found to the right of the **Adobe Connect** menu. A menu displays.
- f. Click **Connect My Audio**. An **Adobe Flash Player Settings** dialog box appears.
- g. Click **Allow** in the **Adobe Flash Player Settings** dialog box. Your microphone is enabled.