Participant status in Adobe Connect is somewhat different from other attendees. The following instructions will allow you to use the Adobe Connect meeting environment with the participant attendee status.

To change the status of a meeting attendee:

a. Click the name of the attendee in the Attendee Pod. A menu appears.
b. Select one of the following:
   1. Make Host
   2. Make Presenter
   3. Make Participant

The status of the attendee changes.

To remove an attendee:

a. Click the name of the attendee in the Attendee Pod.
b. Click the Pod Options button of the Attendee Pod. A menu appears.
c. Select the Remove Selected User option. The selected user is removed.