

Publishing an Adobe Presenter Presentation

The **Publish** command on the **Adobe Presenter** tab allows you to publish an **Adobe Presenter** presentation. Below are instructions that enable you to publish an Adobe Presenter presentation.

To publish a narrated presentation with **Adobe Presenter**:

1. Open your narrated presentation in PowerPoint. Note that this step is not necessary if your presentation is already open.
2. Click the **Adobe Presenter** tab (Figure 1). The **Adobe Presenter** commands are displayed.



Figure 1

3. Click the **Publish** button (Figure 2). The **Publish Presentation** dialog box of **Adobe Presenter** appears (Figure 3).



Figure 2

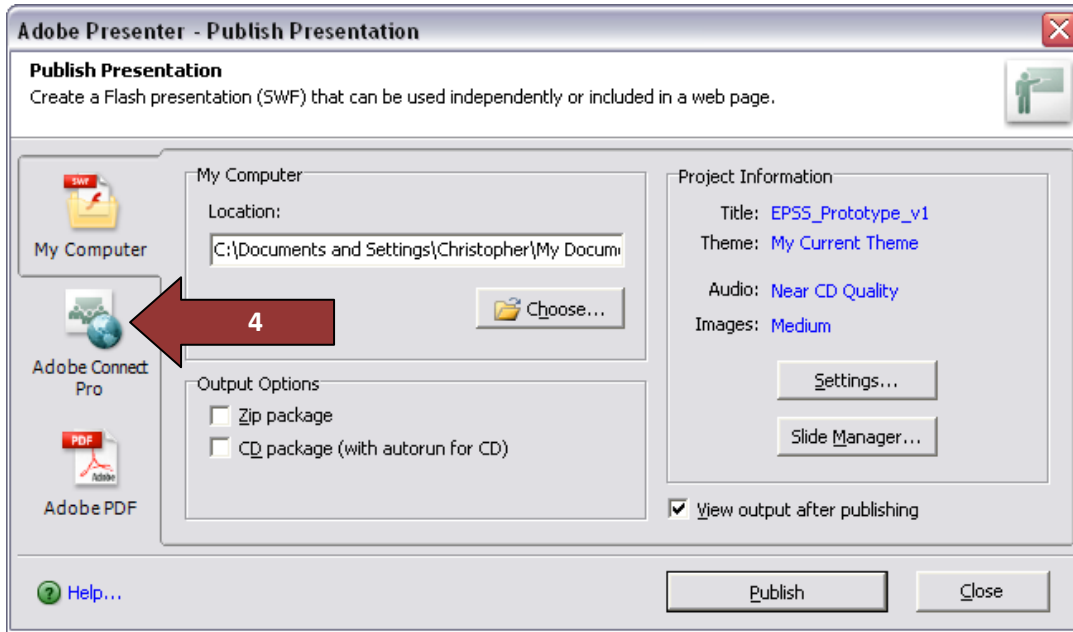


Figure 3

4. Click the **Adobe Connect Pro** tab on the left of the **Publish Presentation** dialog box of **Adobe Presenter** (Figure 3). This tab allows you to select a server to publish **Adobe Presenter** presentations. If at least one server exists, the Server drop-down list box will display the name of the server. No server exists below, so you will need to proceed to **Step 5** to add one. If a server exists and you wish to publish to the server click the **Publish** button. The Publish button appears gray in Figure 4, as there are no servers.

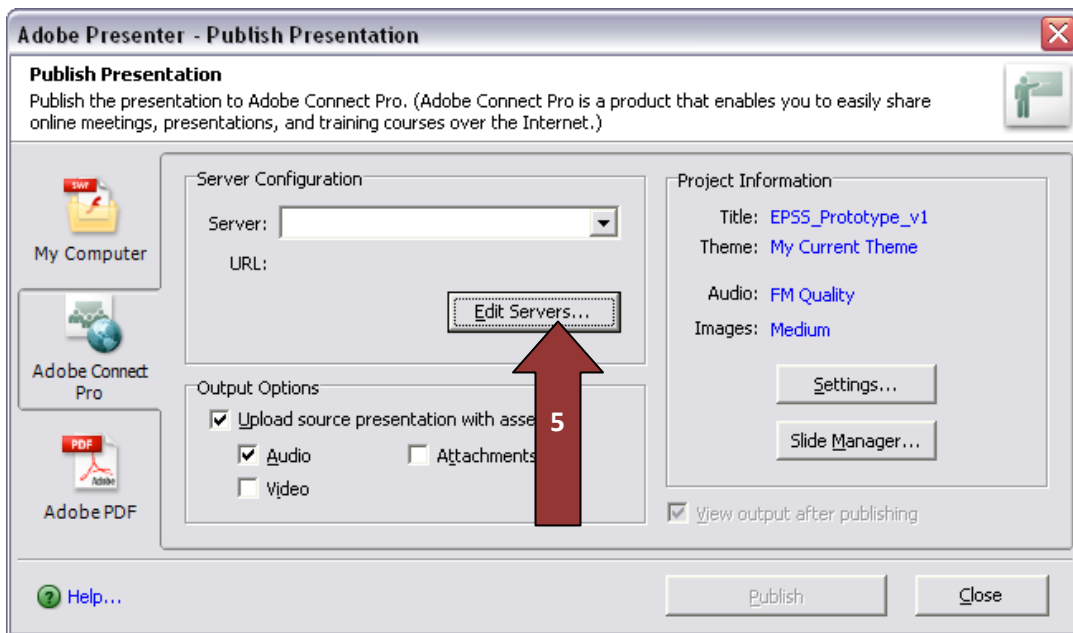


Figure 4

5. Click the **Edit Servers** button (Figure 4). The **Adobe Presenter-Preferences** dialog box appears (Figure 5).

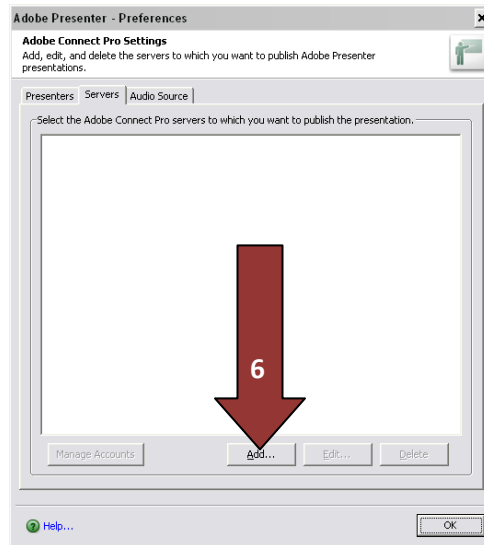


Figure 5

6. Click the **Add** button of the **Adobe Presenter-Preferences** dialog box (Figure 5). The **Adobe Presenter-Edit Server** dialog box appears.

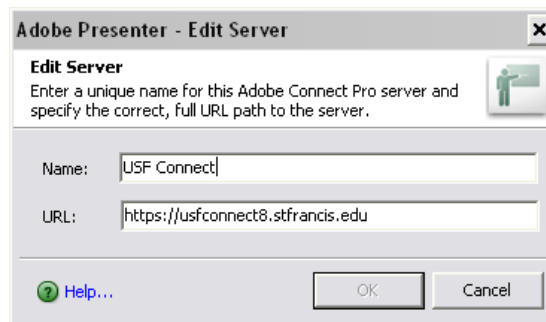


Figure 6

7. Type **USF Connect** in the **Name** text box (Figure 6).
8. Type <https://usfconnect8.stfrancis.edu> in the **URL** text box (Figure 6).
9. Click the OK button (Figure 6). The server is added (Figure 7).

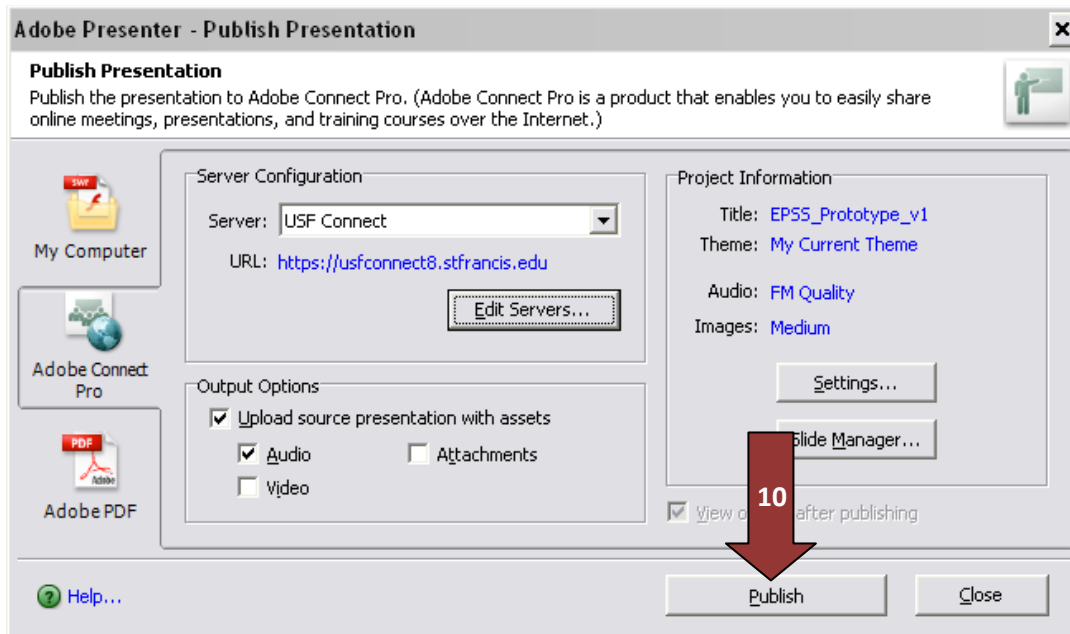


Figure 7

10. Click the **Publish** button (Figure 7). The **Adobe Connect Pro** login page appears (Figure 8).

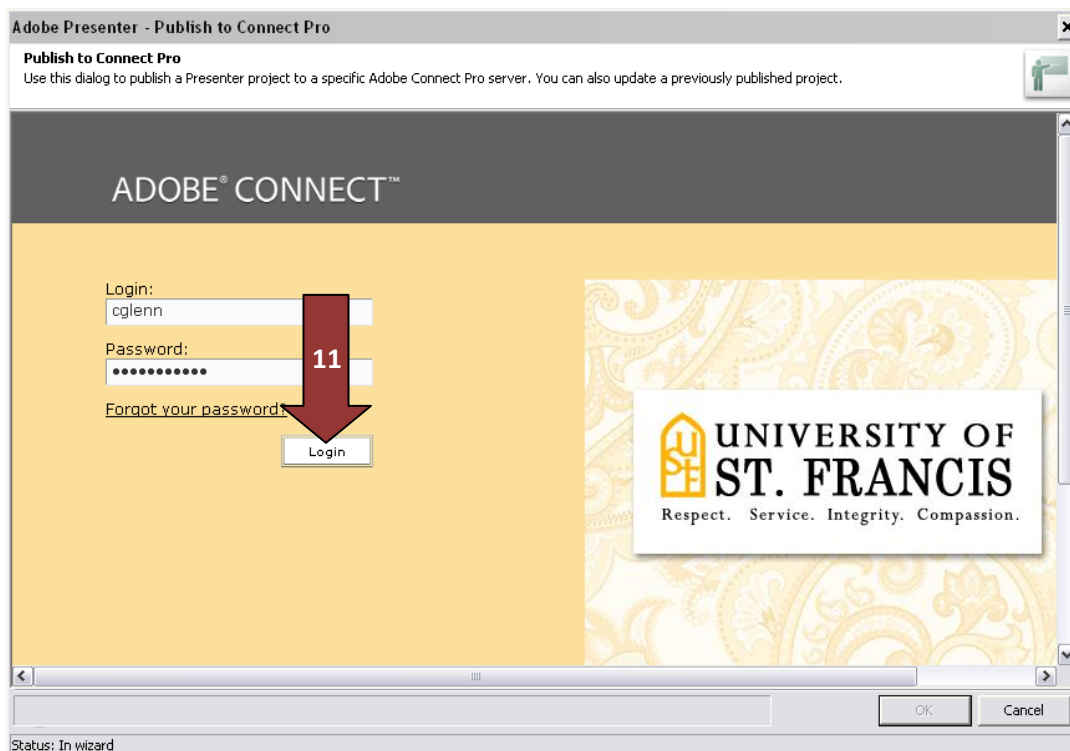


Figure 8

11. Click the **Login** button (Figure 8). The contents of the **Adobe Connect** User folder are displayed.

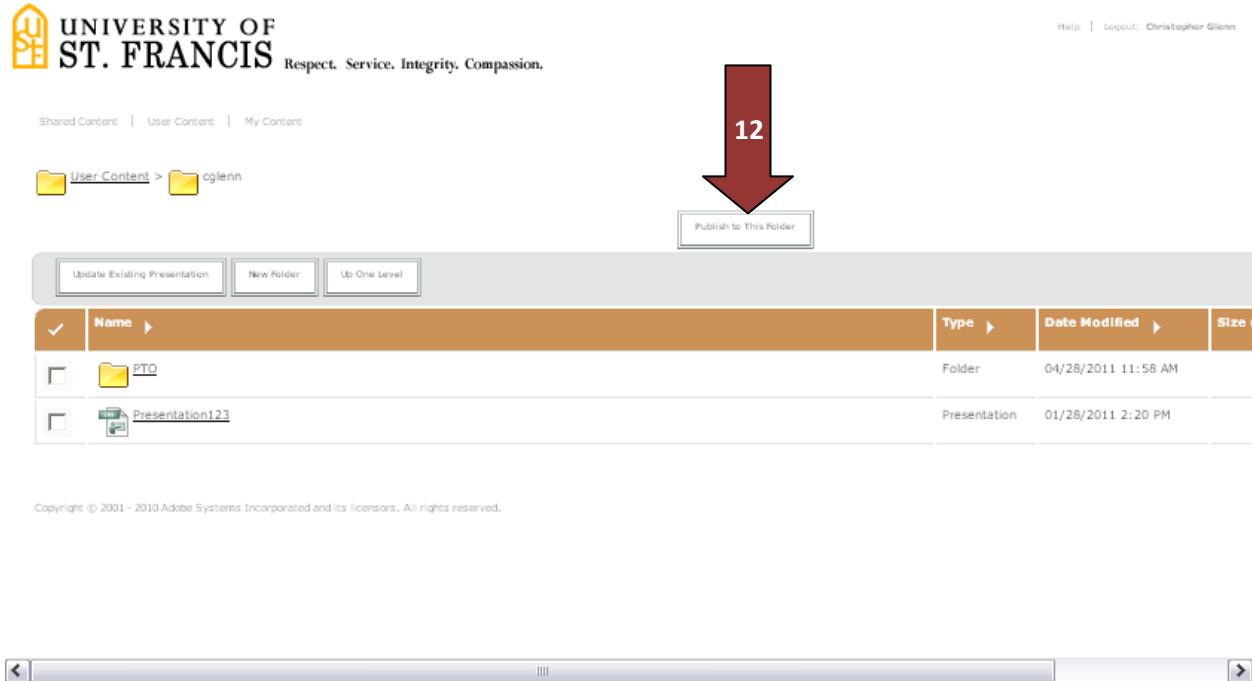


Figure 9

12. Click the **Publish to this folder** button (Figure 9). The **Content Information** page appears (Figure 10).

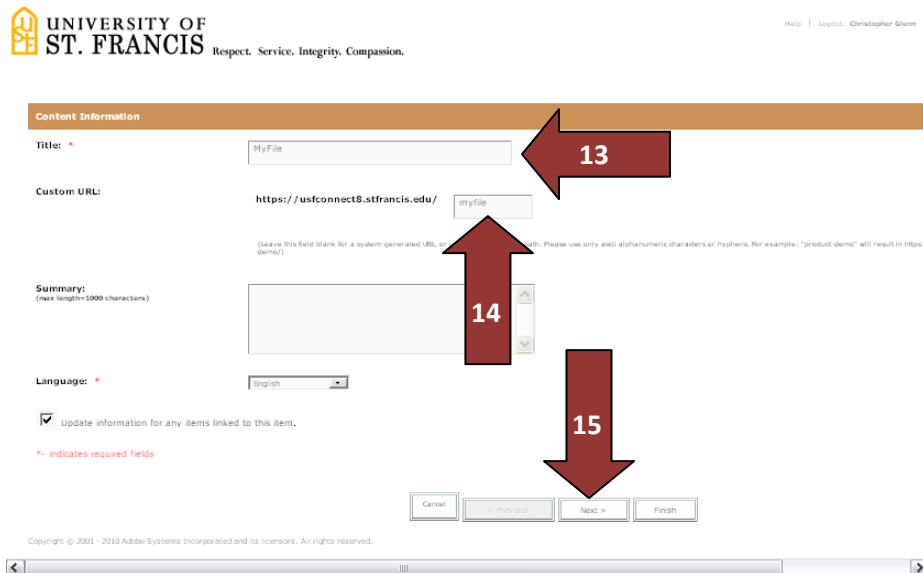


Figure 10

13. Type a title for your presentation in the **Title** text box (Figure 10).

14. Type an identifying name in the **Content URL** text box for your presentation.

15. Click the **Next** button (Figure 10). The **Customize** presentation page is displayed.

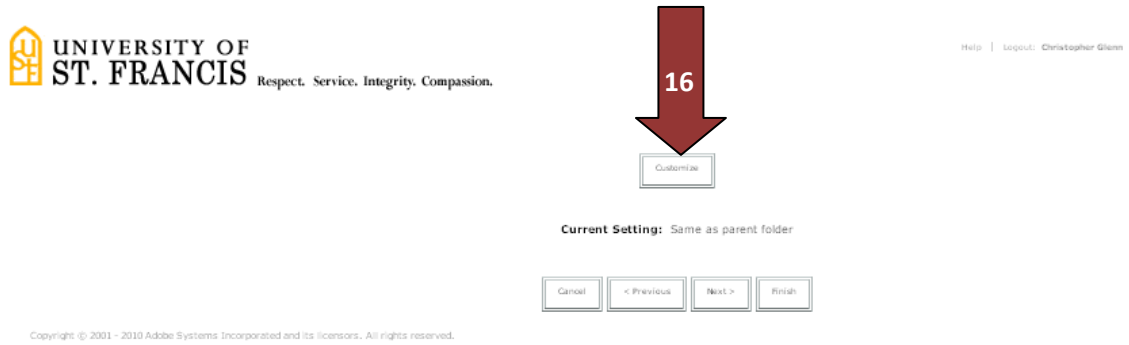


Figure 11

16. Click the **Customize** button (Figure 11). The **Permissions** page for your file appears.



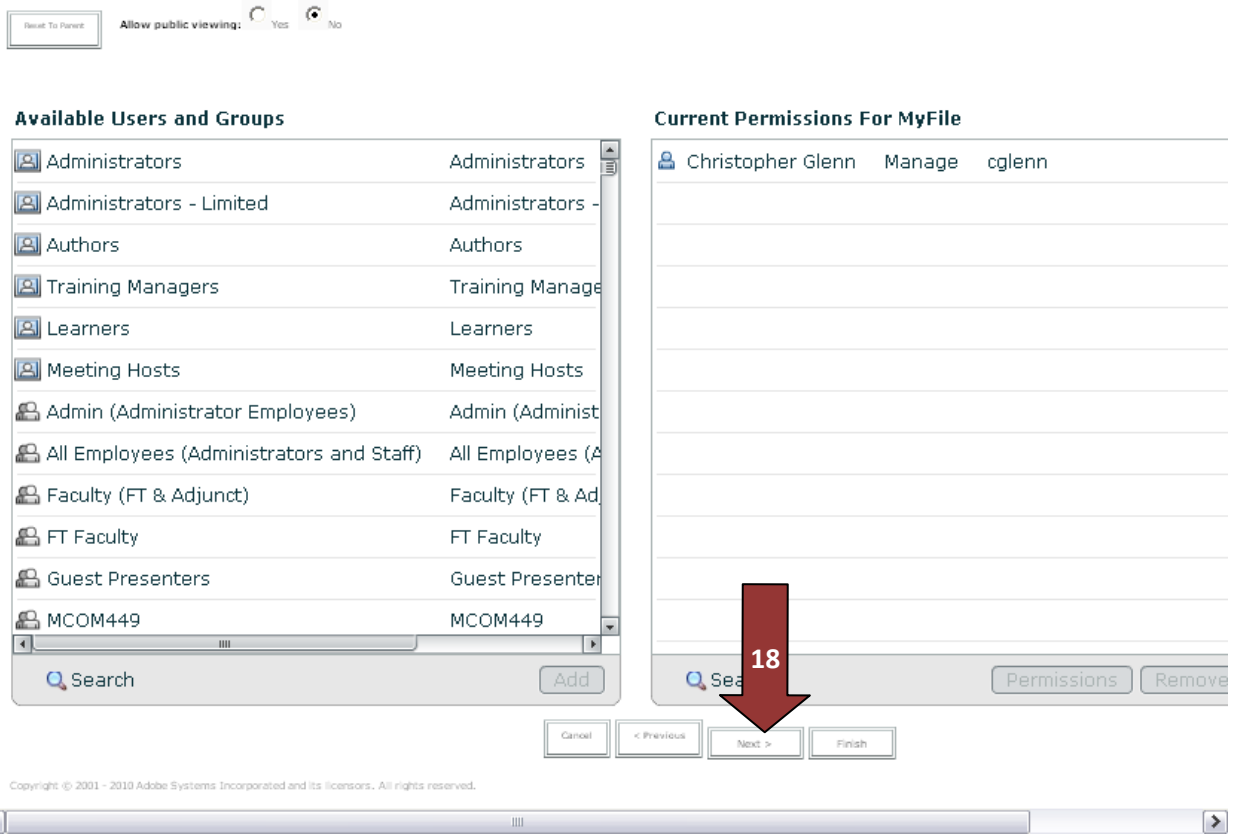


Figure 12

17. Click the **Yes** radio button for the **Allow public viewing** option (Figure 12). This button will allow students to view your presentation without logging into **Adobe Connect**.
18. Click the **Next/Finish** button (Figure 12). The **Content Information** page is displayed.

Content Information

Title: **MyFile**

Duration: **1 slide (00:00:05)**

Disk usage: **1777.8 KB**

Permissions: **Custom**

URL for Viewing: **<https://usfconnect@stfrancis.edu/myfile/>**

Summary:

Language: **English**