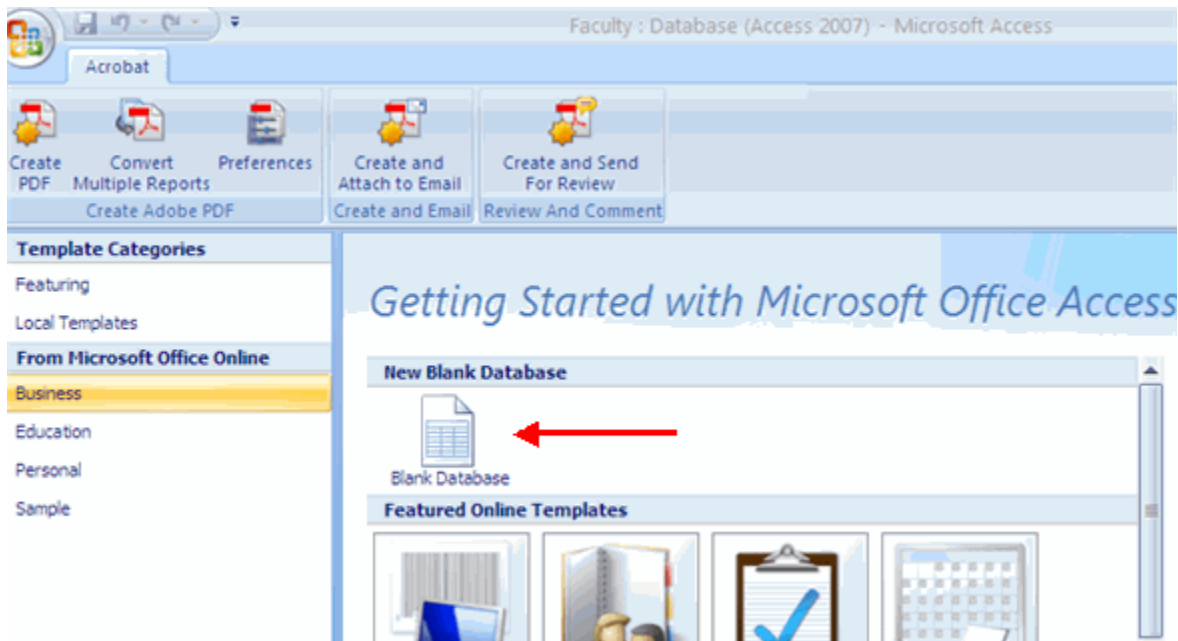


New Database

To create a new database from scratch:

- Click the **Microsoft Office Button**
- Click **New**
- Click the **New Blank Database** icon



- Type in a name for the database
- Click **Create**

