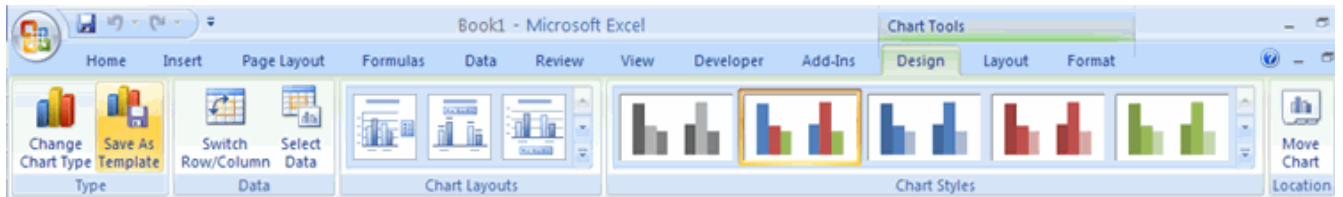


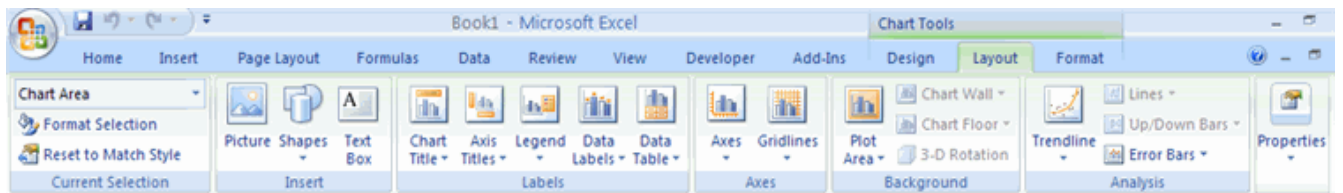
## Chart Tools

The Chart Tools appear on the Ribbon when you click on the chart. The tools are located on three tabs: Design, Layout, and Format.

Within the **Design** tab you can control the chart type, layout, styles, and location.



Within the **Layout** tab you can control inserting pictures, shapes and text boxes, labels, axes, background, and analysis.



Within the **Format** tab you can modify shape styles, word styles and size of the chart.

