**Split a Worksheet**

You can split a worksheet into multiple resizable panes for easier viewing of parts of a worksheet.

To split a worksheet:
- Select any cell in center of the worksheet you want to split
- Click the **Split** button on the **View** tab
- Notice the split in the screen, you can manipulate each part separately

![Split button on View tab](image)

**Hide Worksheets**

To hide a worksheet:
- Select the tab of the sheet you wish to hide
- **Right-click** on the tab
- Click **Hide**

![Right-click Hide](image)

To unhide a worksheet:
- **Right-click** on any worksheet tab
- Click **Unhide**
- Choose the worksheet to unhide

![Unhide](image)