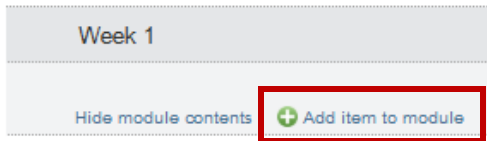


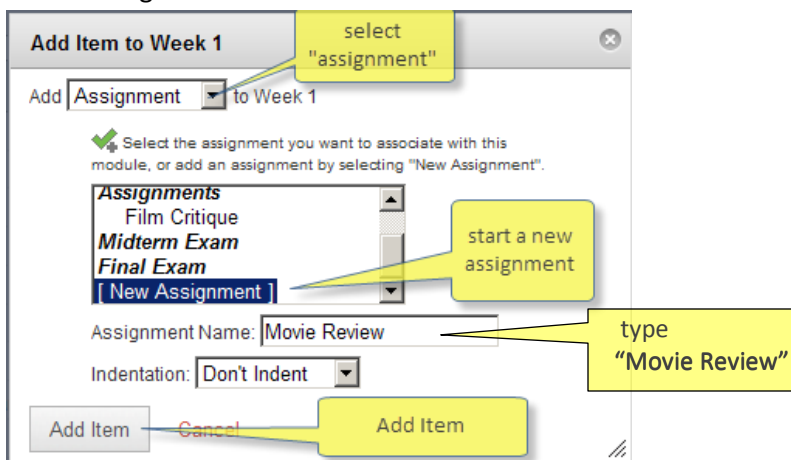
Faculty - Using Turnitin to Check for Plagiarism

Setting Up an Assignment to Use Turnitin

1. Click “Add item to module” in the module where you wish to add the assignment.



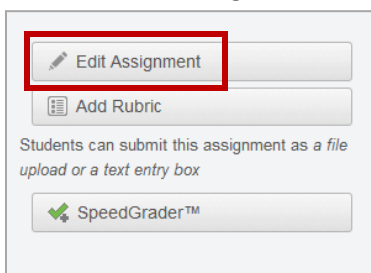
2. Select “Assignment” from the menu and continue with the instructions as shown:



3. To continue on to edit the new Assignment, click on the assignment you just created in your module.

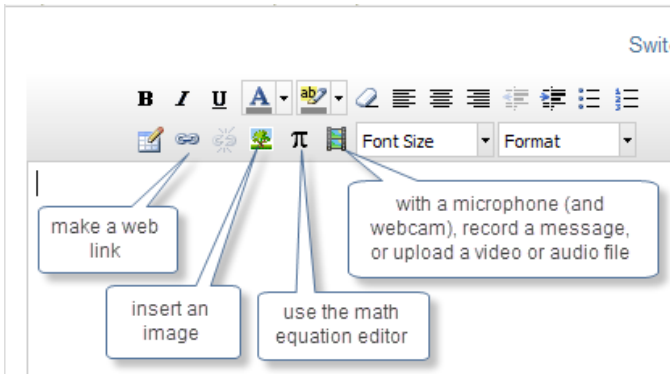


4. Click the “Edit Assignment” button on the right side of the screen.



5. Notice the editing options below.

The tools shown below are similar to those of a word processor, and exist for discussions, assignments, announcements and other content forms in Canvas.



6. Type some content into your page.

A screenshot of the Canvas assignment editor interface. The main content area displays a 'Movie Review' assignment with the following text: 'If you visit Metacritic.com, you will see numerous critiques of movies by both professional film critics and by amateur film viewers. Choose a movie from the list of films, and write your own critique that captures something about the movie's:'. Below this is a bulleted list of criteria: 'Artistic style', 'Entertainment Value', 'Relevance to contemporary issues.', and 'Potential influence on society.'. Further text reads: 'You may go ahead and upload a Word document (2-3 pages, double-spaced), or type directly into the textbox.' and 'Then, review each other's critiques using peer reviews (which will open on May 9th)'. Callout boxes provide additional context: 'the same editing tools are available as before' points to the toolbar; 'peer reviews are optional' points to the peer review text; and 'This is an example of content with assignment parameters' points to the assignment text. The bottom section shows the assignment configuration form with fields for 'Type' (Assignment), 'Title' (Movie Review), 'Points', 'Due' (with a calendar icon), and 'Submission' (No Submission, Online Submission, On Paper). A 'Notify users' checkbox is also present. Callouts highlight 'Decide on number of points' (points field), 'Select the calendar and choose a due date' (calendar icon), and 'Select "Online Submission"' (Submission dropdown).

7. Select "Enable Turnitin Submission Evaluations".

Submission:

- Allow File Uploads
- Allow Text Entry
- Allow Website URL
- Allow Media Recordings
- Enable Turnitin Submission Evaluations**

[Advanced Settings...](#)

8. Optional: Click "Advanced Settings" to make further adjustments to settings. When finished, click "Update Settings".

Turnitin Settings

Students can see the originality report:

Compare against:

- other student papers
- internet database
- journals, periodicals and publications

Don't consider:

- bibliographic material
- quoted material
- small matches

9. Decide on the type(s) of online submissions you will accept, then click "more options".

- Allow File Uploads
- Allow Text Entry
- Allow Website URL
- Allow Media Recordings
- Enable Turnitin Submission Evaluations
- Notify users that this content has changed

more options

Decide on the types of submissions you will allow for students.

then choose

10. Choose among the variety of options before you:

The screenshot shows a form for creating an assignment. The form includes the following fields and options:

- Type: Assignment (dropdown)
- Title: Movie Review (text input)
- Points: (text input)
- Due: (calendar icon)
- Locked Until: (calendar icon)
- Submission: Online Submission (dropdown)
- Assignment Group: Discussions (dropdown)
- Grading By: Points (dropdown menu open showing: Points, Percentage, Complete/Incomplete, Letter Grade)
- This is a Group Assignment
- Require Peer Reviews
- Lock Submits After: (calendar icon)
- Restrict the Permitted File Upload Extensions
- Allow File Uploads
- Allow Text Entry
- Allow Website URL
- Allow Media Recordings
- Enable Turnitin Submission Evaluations
- Notify users that this content has changed

Yellow callout boxes provide instructions:

- "select your choice of options" points to the Assignment Group dropdown.
- "When finished, update assignment" points to the Update Assignment button.
- "Open the calendar to set an absolute deadline for submission" points to the calendar icon next to the Lock Submits After field.

Buttons at the bottom: Update Assignment (grey), Cancel (red).

11. When finished, click "Update Assignment".